

## HCC Medical Insurance Services, LLC

**Producer Agreement** 

### **AGENT APPOINTMENT INFORMATION**

PLEASE NOTE: YOU ARE NOT AUTHORIZED TO SOLICIT ANY APPLICATION ON BEHALF OF THE COMPANY UNTIL YOU RECEIVE YOUR "WELCOME LETTER" AND COMPANY WRITING NUMBER.

#### INCLUDE:

Ц	Current state license for each state where you want to be appointed.
	Voided Check (If opting to receive commission payments via EFT)

- ☐ Page 1-2 of the Producer Agreement must be initialized.
- $\hfill\square$  Page 3 of the Producer Agreement must be signed.
- $\ \square$  Compensation Schedule must be signed by Producer.
- □ W-9 must be submitted with contracting.

#### **RETURN PAGES TO:**

- Email contracting@americangroupinsurance.com
- Fax (972) 960-6058
- Mail American Group Insurance Service, Inc.

12700 Park Central Drive, Suite 460

Dallas, TX 75251

**HAVE QUESTIONS? CALL 1-800-882-1488** 



## HCC Medical Insurance Services, LLC Producer Agreement

This Producer Agreement is made between HCC Medical Insurance Services, LLC (hereafter "HCCMIS") with administrative offices at 251 North Illinois Street, Suite 600, Indianapolis, IN 46204, and the party named as Producer herein ("Producer"), and shall be effective as of the Effective Date set forth below. The parties agree as follows:

<u>Producer License</u>: With respect to all jurisdictions in which Producer conducts its business and that require by rule or applicable law that Producer be duly licensed as an insurance agent, agency, or broker in order to lawfully transact business as contemplated herein, Producer represents and warrants to HCCMIS that it is duly licensed and will maintain such license(s) in active status and in good standing at all times this Producer Agreement is in effect. In addition, Producer agrees to furnish copies of such licenses upon request by HCCMIS.

Authority: HCCMIS authorizes Producer to (a) obtain applications for insurance policies and/or certificates ("Policies") and submit same to HCCMIS for consideration; (b) collect and remit initial required premiums to HCCMIS; (c) deliver Policies issued by HCCMIS to accepted applicants, if so requested by HCCMIS.

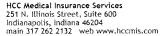
Limitation of Authority: It is understood and agreed that Producer and its employees, agents, and representatives shall have no authority to, and shall not under any circumstances: (a) accept risks, pass upon insurability, or bind HCCMIS in any way; (b) make or modify Policies on behalf of HCCMIS or waive any of HCCMIS's rights or requirements; (c) collect or receive premiums or renewal premiums on Policies other than the initial required premium; (d) endorse, cash, or deposit any checks or drafts payable to HCCMIS; (e) open any bank account or trust account on behalf of, for the benefit of, or containing the name of HCCMIS; (f) advertise or publish any matter or thing that uses any of the names, product names, trademarks, service marks, registered marks, designs, or logos of HCCMIS, its insurers or their respective subsidiaries, affiliates, or related companies without the express prior written consent of HCCMIS (granted or withheld at its sole discretion); (g) directly or indirectly induce, cause, or endeavor to induce or cause any Agent, General Agent, Managing General Agent, or other producer or broker independently contracted with HCCMIS to terminate, default under, breach, or alter its producer contract with HCCMIS; or induce, cause or endeavor to induce or cause any Policyholder to cancel, replace or lapse a Policy; or (h) do or perform any act or thing other than those expressly authorized herein.

Relationship: The parties agree that Producer acts solely as an independent contractor and for its own account, and this Agreement shall not create an employer-employee, principal-agent, master-servant, representative, profit-sharing, or joint venture relationship or partnership of any kind between or among Producer (or any Sub-Producer) and HCCMIS or its insurers.

Reciprocal Indemnity: Producer agrees to indemnify and hold HCCMIS and its insurers harmless from any and all claims, demands, penalties, suits, or actions and from any and all losses, costs, and expenses in connection with, arising out of, or resulting from a default in performance or negligent performance, by Producer or Producer's directors, officers, employees, or agents, of the obligations of Producer under this Agreement. Likewise, HCCMIS agrees to indemnify and hold Producer harmless from any and all claims, demands, penalties, suits, or actions and from any and all losses, costs, and expenses in connection with, arising out of, or resulting from a default in performance or negligent performance, by HCCMIS or HCCMIS's directors, officers, or employees, of the obligations of HCCMIS under this Agreement. In addition, Producer agrees to maintain errors and omissions insurance throughout the term of this Agreement, and provide HCCMIS with proof of same.

Service: Producer agrees to (a) become fully informed as to the provisions and benefits of each Policy offered by HCCMIS for which Producer solicits applications hereunder, as the same may be amended or modified from time to time by HCCMIS and/or its insurers at their sole discretion; (b) represent such Policies adequately and fairly to its clients; (c) provide all usual and customary service to Policyholders in an effort to maintain in force any business placed with HCCMIS.







Compliance: Producer agrees to abide by HCCMIS's administrative guidelines, including modifications and updates to products and procedures or other bulletins, from the moment released by HCCMIS which shall become, for all purposes, a part of this Agreement as fully as if contained word for word herein. Producer will comply with all laws and regulations imposed by applicable regulatory and governmental authorities; will promptly notify HCCMIS of any complaints, lawsuits, orders, administrative proceedings, licensure matters, and other inquires received from such authorities or from Policyholders relating to applications solicited and/or Policies placed by or through Producer hereunder; and will cooperate with HCCMIS in making timely and appropriate responses.

Compensation: HCCMIS agrees to pay commissions, as provided in the Compensation Schedule(s) incorporated herein, upon any premiums received by HCCMIS for Policies issued on applications submitted by Producer under this Agreement and accepted by HCCMIS. Commissions shall be considered payment in full for all services performed and expenses incurred by Producer and will be subject to charge-back and/or reimbursement with respect to any Policy subsequently rescinded, replaced, or canceled. The Compensation Schedule(s) attached, or which may hereafter be added, is incorporated herein and made a part of this Agreement. HCCMIS reserves the right to change such Compensation Schedules(s) at any time upon written notice to Producer; however, no such change shall be applicable to Policies for which HCCMIS has accepted premium prior to the effective date of such change.

Accounting: HCCMIS will provide Producer a monthly statement of all compensation becoming due and payable since the date of the previous monthly statement. In the event HCCMIS refunds any Policyholder's premium for which commission has been paid to Producer, Producer shall promptly refund its compensation attributable to such refunded premium to HCCMIS. HCCMIS is entitled to offset any unpaid amount from Producer's unpaid or future compensation.

<u>Termination</u>: This Agreement may be terminated for cause by HCCMIS, immediately upon written notice to Producer, when Producer or any of Producer's employees, agents, or representatives is reasonably believed to have:

- a. misappropriated funds from any Policyholder or HCCMIS;
- b. endeavored to induce HCCMIS's Policyholders to relinquish or cancel Policies;
- c. interfered with the collection of any premium;
- d. engaged in fraudulent acts;
- e. been adjudged bankrupt, executed a general assignment for benefit of creditors, or committed an act of bankruptcy;
- f. otherwise acted to prejudice the interest of HCCMIS.

Additionally, this Agreement will terminate as follows: (a) If Producer is not a corporation or partnership, the date of Producer's death; (b) If Producer is a corporation or partnership, the date the corporation or partnership is dissolved, or on the date of any change in ownership; (c) Immediately in the event of any order of suspension, revocation, or termination of Producer's license by any regulatory authority; or (d) Upon 30 days advance written notice, by either party for any other reason not listed above.

Upon termination of this Agreement, any indebtedness then owed by either party to the other will become immediately due and payable; however, if this Agreement is terminated for cause, no compensation, including commissions on premiums received, shall thereafter be payable to Producer by HCCMIS, regardless of stipulations within the Compensation Schedule (s) that would otherwise consider the compensation vested and payable.

Miscellaneous: This Agreement is the entire agreement between the parties. This Agreement shall not be assigned without the prior written consent of HCCMIS. No amendment of this Agreement shall be valid unless in writing, signed by HCCMIS. HCCMIS's election not to enforce any provision of this Agreement, arising from wrong-doing or failure by Producer, is neither a waiver nor a reduction of rights. All provisions herein shall be enforceable in any subsequent case of wrong-doing or failure by Producer. Any written notice required under this Agreement shall be complete upon the submission of said notice to the United States Postal Service, addressed to Producer at Producer's last known address, postage prepaid, or to HCCMIS's administrative office mentioned herein. This Agreement shall be construed in accordance with the laws of the state of Indiana exclusive of choice of laws provisions. Any disputes involving this Agreement shall be resolved by binding arbitration under the rules of the American Arbitration Association with all proceedings to be held in Indianapolis, Indiana.





Please complete the following information. This Agreement is not valid or effective until signed by an authorized representative of HCCMIS.

this Agreement:	actually bound and to whom commission will be paid under				
2. If Agency, please provide name of contact person:	•				
<ol> <li>Address (include street address, city, state, country, and Physical Address</li> </ol>	nd postal code):  Mailing Address				
5. Telephone Number:	Fax Number:				
6. E-mail Address:					
7. Website address:					
8. Producer's Social Security Number or Agency's Federa	l Employer Tax ID Number:				
9. Producers/Agencies in the US must attach copies of you	ir resident and all nonresident licenses and W-9.				
<ol> <li>I hereby certify that I have read the HCC Medical Inst by the provisions of this contract.</li> </ol>	urance Services, LLC Producer Agreement and agree to abide				
Signature of Producer:	•				
By: (Authorized Signature)	Date:				
(Printed Name and Title)					
FOR OVERRIDING PRODUCER USE ONLY					
This Producer is a Sub-Producer for: American Group Insu	rance Service, Inc.				
Parent Producer Contract Number: 99118A-055					
Parent Producer Name: Howard Van Loon	4				
Parent Producer Phone:					
Parent Producer Address:					
FOR OFFICE USE ONLY					
HCC Medical Insurance Services, LLC					
By:	Date:				
By:(Authorized Signature)					
************	*********				
Producer Contract Number:					
Effective Date of Producer Agreement:					



## AUTHORIZATION AGREEMENT FORM... ACH PAYMENTS

Contracted Party (Company Name/Individual Name):					
Producer/Agent Number with HCCMIS:					
TIN (EIN if company/SSN if individual):					
The Contracted Party hereby authorizes HCC MEDICAL INSURANCE SERVICES, LLC, to initiate credit entries to the account indicated below at the depository financial institution named below. It is also acknowledged that the origination of ACH transactions to specified account must comply with the provisions of U.S. law.					
Beneficiary Name (on account):					
Account Type (Savings or Checking):	<b>Your Name</b> 1234 Oak Anytown, USA	1001 19-2/1259			
Beneficiary Account Number:	PAY TO THE ORDER OF	\$ DOLLARS			
Fed ABA/Routing Number:	Bank of America.  ACH R/T 123456789  FOR  ACCOUNT Number  Account Number				
	123456789 0001234567				
This authorization is to remain in full force and effect until <u>HCC MEDICAL INSURANCE SERVICES, LLC</u> has received written notification from contracted party of its termination. Termination will be activated within 10 days of receipt.					
Printed name of party completing form:					
Signature of party completing form:					
Date form completed:					



#### **Compensation Schedule**

1. Contract: Attaching to and forming part of PRODUCER AGREEMENT

2. Effective Date: Effective Date of PRODUCER AGREEMENT

2. Schedule: Commissions equal to the percentages shown shall apply to premiums

received on Policies placed in force under this PRODUCER

AGREEMENT, excluding applicable taxes, if any:

	Commission % - First	Commission % -		
Product	Year	Renewal Years		
Atlas Series / StudentSecure <sup>SM</sup>	15	15		
HCC Life STM (Domestic)	15	N/A		

SIGNATURE OF PRODUCER:	X
/	
DATE SIGNED:	•

# Form W-9 (Rev. January 2011) Department of the Treasury

## Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

	Name (as shown on your income tax return)							
26.2.	Business name/disregarded entity name, if different from above						,	
Print or type See Specific Instructions on page	Check appropriate box for federal tax classification (required):	Partne	ership		ust/estate	e		
Print or type	Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership)					Exemp	t payee	
rin Ins	Other (see instructions) ▶							
Ciffic	Address (number, street, and apt. or suite no.)	Requester's name and address (opti-			otional)	onal)		
see Spe	City, state, and ZIP code							
0,	List account number(s) here (optional)							
Pa	rt I Taxpayer Identification Number (TIN)							
	r your TIN in the appropriate box. The TIN provided must match the name given on the "Name" I		cial se	curity	number			<del></del>
to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other		-						
	es, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a</i> on page 3.	z [	·				l	1,
Note	. If the account is in more than one name, see the chart on page 4 for guidelines on whose	En	Employer identification number					
	ber to enter.			-				
Pa	rt II Certification		<u></u>		J			<u> </u>
	er penalties of perjury, I certify that:							
	he number shown on this form is my correct taxpayer identification number (or I am waiting for a	number t	o be i	ssued	to me),	and		
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and								
3. I	am a U.S. citizen or other U.S. person (defined below).							
beca inter gene	ification instructions. You must cross out item 2 above if you have been notified by the IRS that the last you have failed to report all interest and dividends on your tax return. For real estate transact est paid, acquisition or abandonment of secured property, cancellation of debt, contributions to erally, payments other than interest and dividends, you are not required to sign the certification, buctions on page 4.	tions, iter an individ	n 2 do ual re	oes no tireme	t apply. nt arran	For m gemer	ortgag it (IRA)	e , and

#### **General Instructions**

Signature of

U.S. person ▶

Section references are to the Internal Revenue Code unless otherwise noted.

#### **Purpose of Form**

Sign

Here

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- 1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
  - 2. Certify that you are not subject to backup withholding, or
- 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or

Date ▶

• A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.